

Release Planning:

The Division of Adult Institution (DAI) Social Worker or Treatment Specialist works collaboratively with Division of Community Corrections (DCC) Probation and Parole Agent and the person(s) in our care (PIOC) if there is a term of community supervision following release from the institution as the individual nears his/her release date to prepare for a successful reintegration into the community.

General Timelines

- No sooner than 9 months but no less than 6 months prior to release complete the a COMPAS R assessment as outlined by DAI COMPAS Business Process.
- No sooner than 9 months but no less than 6 months prior to release complete the DOC-745 Release Plan Information.
- No sooner than 9 months but no less than 6 months prior to release complete the DOC-2945 Opioid Use History Screening Questionnaire for individuals who score probable or highly probable in the Substance Abuse scale.
- Generally, 6 months and 30 days prior to release, coordinate and facilitate a pre-release phone call to include the PIOC, agent, and social worker or treatment specialist. Additional pre-release planning phone calls may be provided for complex releases.
- 150-120 days prior to release complete appropriate DOC 2248 Pre-Release Screening for SSA Benefits if the PIOC meets criteria. Review DOC 2249 for additional timeframes. Refer to Social Security Application Assistance section.
- 120 days prior to release Interstate Compact Requests can be submitted through ICOTS.
- 3 months prior to release, confirm the Rules of Community Supervision have been updated and review with PIOC.
- 30 days prior to release, release clothing can be ordered or sent in to the institution.
- 30 days prior to release (if standard release) and 60 days prior to release (if Special Bulletin Notice release) complete Sex Offender Registration, as applicable.
- 30 days prior to release obtain the DOC-0015 Offender Release Authorization from DCC.
- 20th day of the month prior to release apply for Wisconsin Medicaid programs.